



ARA OVERSEAS COMPANY

APPROVED BY
SRI LANKA BUREAU OF FOREIGN EMPLOYMENT



Welcome To ARA OVERSEAS COMPANY

We are ARA Foreign Employment Agency.

Dear Clients, We understand the value of the time you spend on your job filling and job search needs. We specialize in re-cruiting professionals, skilled workers and technicians across all sectors, providing high quality human resources worldwide including European countries, the Gulf region and East Asia. We are committed to meeting all your recruitment needs while adding superior value to your time.

With years of experience in the recruitment industry, credibility and approval from the Sri Lankan government, we guarantee superior results for all your recruitment needs. We adapt flexibility to suit the new world and act as a bridge connecting job seekers and employers.



OUR

VISION | MISSION

"ARA Overseas is committed to consistently provide innovative recruitment solutions by building a well-built professional team focused on market knowledge, relationships, and excellence in performance.

"To provide exceptional and efficient recruitment solutions in order to give our clients access to the best talent in the market while reducing their time, financial cost- and hassle-free recruitment effort.





CHAIRMAN'S MESSAGE

ARA Overseas is a progressive and forward-thinking recruitment company committed to pursuing global growth opportunities. With experience in the relevant business field, we are experts in the field of re-hiring to improve performance, reduce costs, and build strong innovative business relationships. We maintain high standards of professionalism in our dealings and accountability in all our business dealings. I would like to conclude by expressing my sincere gratitude to all the staff and our valued customers and overseas principals for their trust and continued support. On behalf of our team, I would like to welcome you and hope you will have a wonderful experience working with us.

Sincerely
L.Ajith Silva



DIRECTOR'S MESSAGE

We are an innovative and progressive recruitment service dedicated to finding the right recruitment solutions for our valued clients. You will find many ways in which we use our knowledge and experience in the recruitment sector. We focus our attention on European, Middle East and South Asia countries . We are constantly committed to establishing and maintaining trusting and successful relationships with all parties involved with us.

Sincerely
Galika Silva

INNOVATIVE RECRUITING SOLUTIONS

Our recruitment sector



Vast experience and knowledge in the our recruitment department



Committed to providing the most successful recruitment solutions to our valued clients.



The first element that demonstrates our success and honesty to the outer world is our effective hiring procedure.

Special focus

European, Middle East and South Asia countries



FOREIGN PRINCIPALS

There are two things you should be most careful about when choosing an agency for your recruitment needs:

- You should be able to trust the agency.
- You should be able to grow your business with that organization.

Why should you trust and choose us?



We actively promote candidates to the attention of prospective employers.



Equal friendships are built with employers and candidates.



We consider it our duty and objective to find candidates who exceed the employer's expectations.



We deal with all parties involved in our business dealings in an encouraging and pleasant manner.



We will never let our reputation get damaged.





OUR CLIENTS

We are humbled and proud to have the privilege of working with many of the world's most renowned companies.

We always strive to build a strong and long-lasting relationship with our clients by providing them with quality and more effective service and giving them maximum satisfaction.

The main secret of our clients not leaving us is the great sacrifice we make for their satisfaction.



SKILLED WORKERS



Our most valuable asset is our excellent workforce, perfected with a wide range of skills and experience.



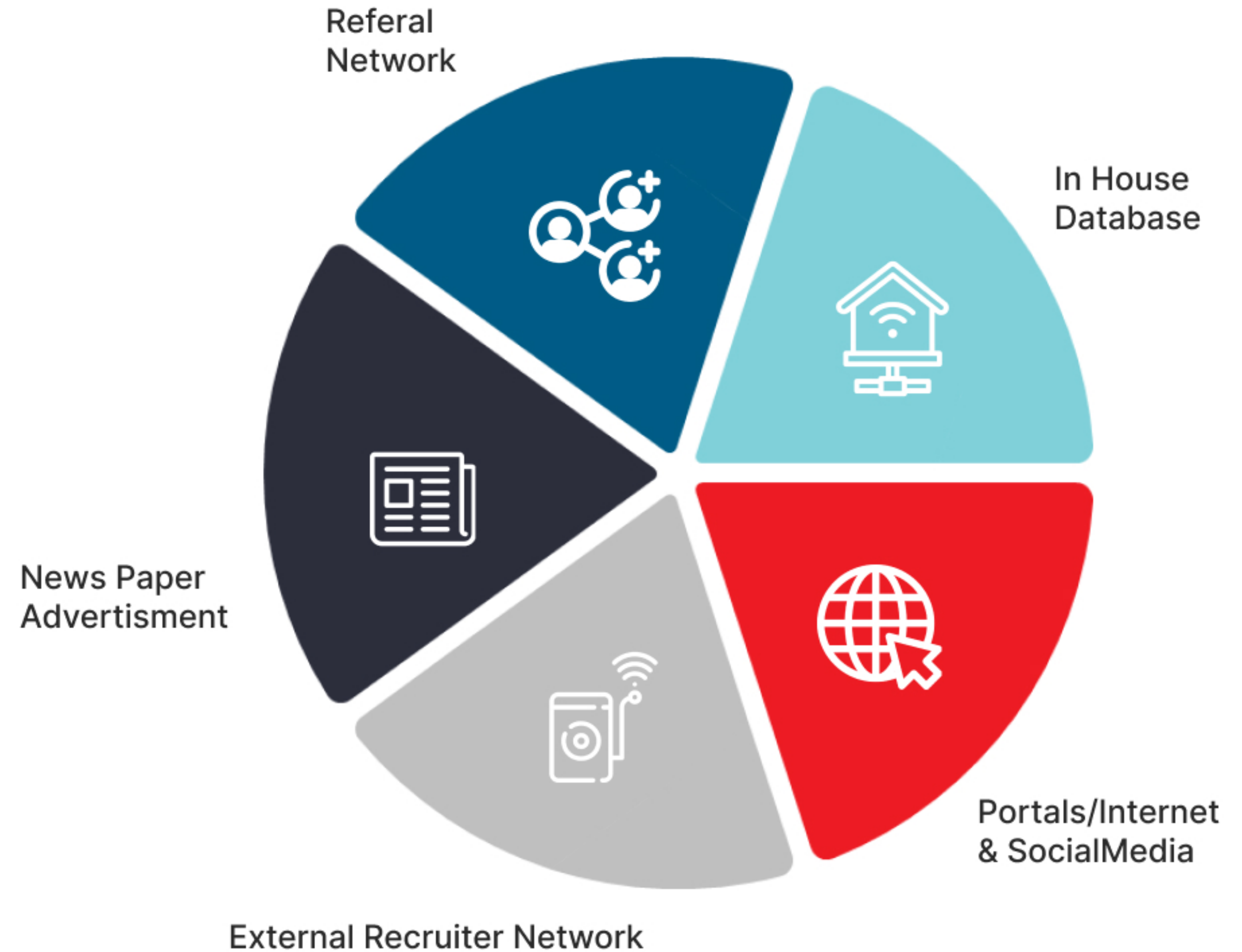
Due to our experience in the field of recruitment, we are able to identify exactly the employee you need.

DATA BANK

We think that a good decision starts with good data.

We have a vast database of employees to help you find a skilled employee.

Through the continuous updating of their resumes, we use this database to discover the ideal candidate for your recruitment needs .





VACANCIES

We work to recruit quality human resources for job opportunities and vacancy that are created to suit your needs



INTERVIEWS

During the recruitment process, experts in various fields and talented HR specialists check the professional and educational qualifications of the candidates and select the most suitable candidates.

After that, according to a prepared list, interviews are conducted according to the needs of the clients.

VISA ASSISTANCE

With our knowledge of international recruitment procedures and years of experience in document processing, we ensure that your visa is in your hands quickly.

Being a recognized recruitment consultant ARA Recruitment Solutions we know the international recruitment procedures and we are experts in providing fast and dependable services to our clients.

TRAVEL AND TICKETING ARRANGEMENTS

We have more experience about travel documents process , because we can guarantee that your visa will be processed fast and accurately.





ORIENTATION PROGRAMS.

After the candidate has been chosen for the particular position, we conduct an orientation program where he or she becomes familiar with important details like the work culture of the potential employer, industrial practices, safety regulations, and labor laws of a specific country before leaving Sri Lanka.

EXPERIENCE IN RECRUITMENT

Our recruitment process is a specialized agency. We will work to assist you at any stage of the hiring process with that knowledge, experience and expertise.

PROFESSIONAL SERVICES

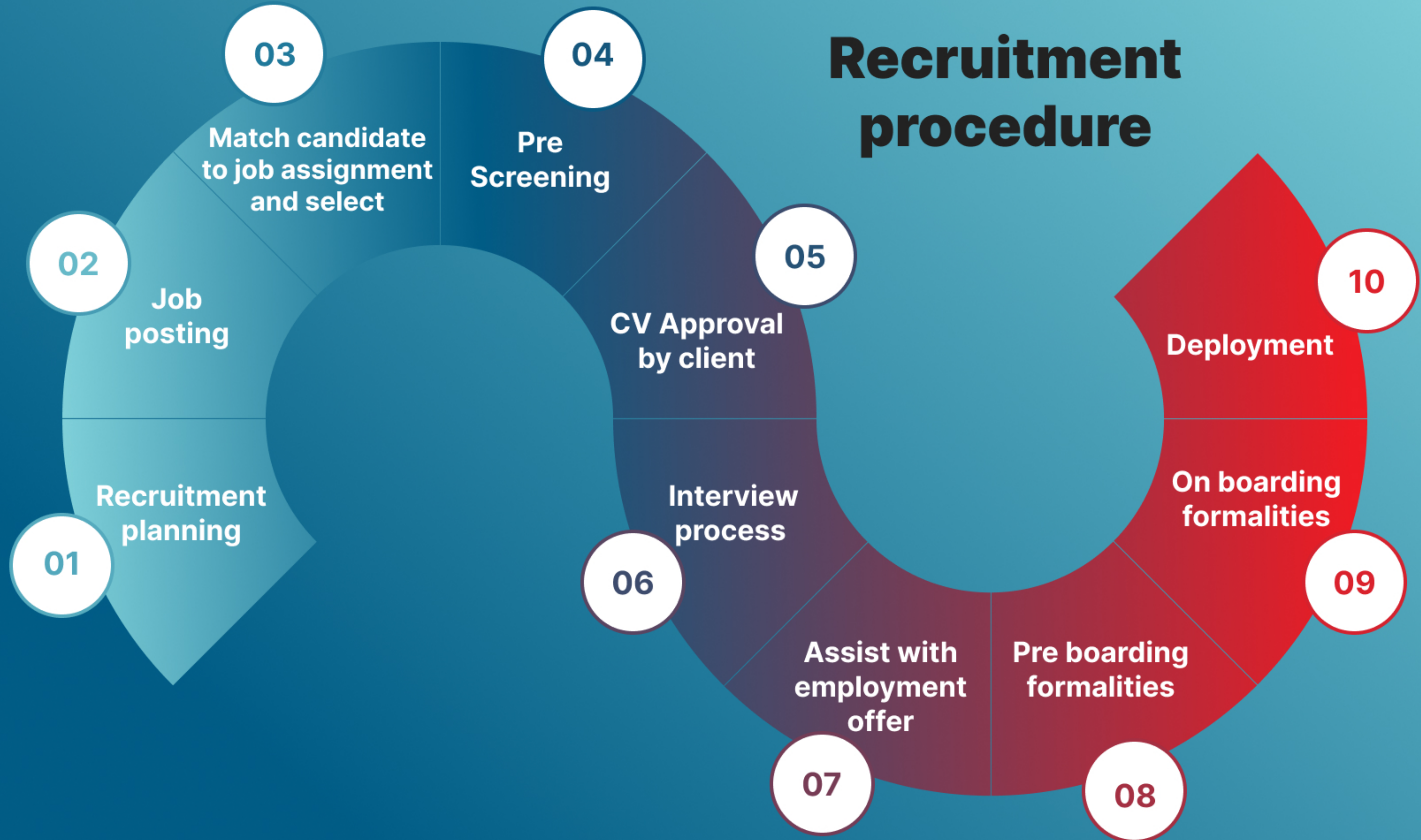
We are Sri Lanka's leading Recruitment Services Recruitment and Placement Services utility.

Regardless of the size of your company, we deliver leading results. We help our customers to overcome geographical barriers.

We have procedures and methods to identify candidates according to your needs.



Recruitment procedure



CODE OF ETHICS

1 We uphold honesty, professionalism, and fairness in our interactions with clients, applicants, staff members, and all regulatory authorities. We also adhere to all applicable human rights and employment laws and regulations. Finally, we respect the confidentiality of records in accordance with the law and ethical business practices.

2 In all of our interactions, we work to uphold the highest ethical standards.

3 We make an effort to provide clients with correct information about the job qualifications and experience of candidates, and we give candidates and employees complete and accurate information as provided by the client.

5 We will conduct our business in a manner designed to improve the performance of the employment, recruitment, and staffing services industry.

4 If an employee has a concern about unsafe working conditions, discrimination, or any other issue pertaining to the terms and conditions of their employment, we will respond as soon as we can.



HUMAN TRAFFICKING POLICY



We are fully aware that contemporary slavery is illegal and violates fundamental human rights.

We never condone the use of another person's freedom for one's own gain or that of a third party, including slavery, forced labor, and human trafficking.

In order to prevent modern slavery from taking place anywhere within our own company, we are dedicated to acting morally and honestly in all business dealings and relationships. We will also implement and enforce efficient systems and controls to that end.

We hold all of our associates, field operators, and other business partners to the same high standards in accordance with our disclosure duties under the Modern Slavery Act of 2015.

CODE OF CONDUCT



Recruitment

- Interviews are conducted only at the centers operated by us.
- All matters related to recruitment are explained to the candidate several times.
- We ensure that no one other than our employees is allowed to enter the Recruitment Testing Centres.



Exploitation

- We do not allow any form of exploitation and ensure transparency at all times.
- We clearly inform the candidates about our fixed fees and never charge beyond that.
- In any case, if we receive complaints about such other charges, we will act strictly on it.



General code of conduct

- We will give an equal opportunity to all candidates with equal abilities and qualifications in recruitment.
- We will do our best to protect the privacy and confidentiality of the information provided by the applicants.
- Applicants are informed about the procedure for recruiting applicants. No recruitment will be done outside of it.

ANTI- CORRUPTION POLICY



We ensure that the change campaign is carried out in a socially responsible manner by establishing controls to ensure compliance with all applicable anti-bribery and anti-corruption regulations.



We take a zero approach to bribery and corruption and are committed to acting professionally, fairly, and honestly in our business dealings and relationships wherever we operate to implement and enforce anti-bribery and corruption measures.



**Another Service from
Our Company**

TOURS

We are ready to make your stay in Sri Lanka an unforgettable memory.



- We will book hotel rooms for you.
- Cultural Tours, Nature Tours, History, Flora & Fauna, Wildlife & Camping, Water Sports, Sinharaja Rainforest, Trekking & Biking, Herbal Ayurvedic Treatments, Gems & Jewellery, Arts & Crafts, Elephant Orphanages & Elephant Rides, Adventure And beaches, we will guide you for any trip.

- Our staff is committed to your needs and wants at any time.
- We will responsibly assist you to make the beautiful Sri Lanka tour even more beautiful.



Contact Us



info@araoverseas.com

+94 72 151 5939

+94 77 585 4268

+94 77 523 3754

Thank You !